



**Oregon Walk  
Board of Directors  
Member-At-Large Job Description**

**PROTECTING YOUR  
RIGHT TO ROAM**

**Oregon Walks Mission:** The Oregon Walks is a 501(c)(3) non-profit membership organization dedicated to promoting walking and making the conditions for walking safe, convenient and attractive throughout the Portland metropolitan region.

**Purpose of the Board of Directors:** The Board will support the work of Oregon Walks and provide mission-based leadership, strategic governance, and fiduciary oversight. While day-to-day operations are led by Oregon Walks' Executive Director, the Board-Executive Director relationship is a partnership, and the appropriate involvement of the Board is both critical and expected.

**Specific Expectations of Board:**

- Center equity in all decision-making processes.
- Establish and maintain Oregon Walks within all legal and governmental guidelines
- Identify individual talents and skills needed to maintain an effective board and bring on new board members with needed talents and skills as board openings appear
- Set Board-wide annual fundraising goal for Oregon Walks
- Establish and maintain a strong, inclusive outreach to the community
- Set vision and direction to positively advance the Oregon Walks mission and monitor the impact of the organization on the broader community the organization seeks to serve
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**Specific Expectations of Individual Board Members:**

- Center equity in all decision-making processes.
- Attend regularly scheduled board meetings
- Participate actively on at least one committee
- Support fundraising for the organization either by direct contact with current and prospective donors, business partners, foundations, and community leaders or providing other administrative or organizational support
- Contribute annually from personal resources at a level that is personally significant
- Spend an average of up to 10 hours per month on board business, community outreach, and fundraising efforts
- Agree to uphold the board norms of consideration, honest expression of opinions and inclusion of all views before taking action

**Length of term:** Two years for at-large members, which may be renewed pending approval of the membership at the Annual Meeting.

**Meetings and time commitment:**

- The Board of Directors meets monthly. Meetings typically last two hours.
- Committees of the Board meet periodically, pending their respective work agendas.

*\*Members of the Board share these responsibilities while acting in the interest of Oregon Walks. Each member is expected to make recommendations based on their experience and perspective.*